

Davide Catena-Cardillo

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Work Experience

08.2025 – present **Observer Liaison and Monitoring Team (LMT) and Liaison and Observation Team (LOT), Swissint (Swiss Army), Stans-Oberdorf (CH), Kosovo, Bosnia and Herzegovina.**
06.2025 – 08.2025 **FREELANCE - Service Presentation Videos (Editor/Post-Production/Motion Graphics), Pro Infirmis (Casa Vallemaggia)**
12.2024 – 02.2025 **Temporary Occupational Program (POT), Ospedale del Giocattolo, Lugano**
08.2024 **Customer Care (Internship), Bluprisma, Lugano**
01.2020 – 07.2023 **Observer Liaison and Monitoring Team (LMT) and Liaison and Observation Team (LOT), Swissint (Swiss Army), Stans-Oberdorf (CH), Kosovo, Bosnia and Herzegovina.**
11.2018 – 12.2019 **Customer Assistant, Picturehouse Cinemas Ltd, London (UK)**
09.2017 **FREELANCE - Runner/Driver, The Investigator (ITV), London (UK)**
10.2016 – 03.2018 **Customer Assistant, Vue & Picturehouse, London (UK)**
06.2016 – 08.2016 **IT Technician, Film Festival Locarno, Locarno (CH)**
02.2016 – 06.2016 **SHORT FILM - Producer/Writer/Director/Editor, Neverlasting, London (UK)**
01.2016 – 02.2016 **SHORT DOCUMENTARY - Producer/Director/Sound Recordist, TommyandMary, London (UK)**
03.2015 – 06.2015 **Multimedia Editor, SRG SSR (RSI), Comano (CH)**
01.2013 – 10.2014 **Truck Driver (Sergeant), Swissint (Swiss Army), Stans-Oberdorf (CH), Kosovo.**
06.2012 – 07.2012 **Assistant Editor, Film Jump by Bindu De Stoppani for Hugofilm, CH**
12.2011 – 12.2013 **Videomaker/Multimedia Manager, Tio / 20 Minuti, Lugano (CH)**

Professional skills

Observer

- Monitoring and reporting: Monitor and report on compliance with peace agreements and ceasefires, document violations and incidents, and prepare detailed reports for headquarters.
- Communication and mediation: facilitate dialogue between local parties, act as a mediator in conflict situations, promote understanding and cooperation.
- Cultural Awareness: Understand local social, cultural, and political dynamics in order to interact effectively with local communities and authorities.
- Personal and Colleague Safety: Maintain a high awareness of personal and team safety, follow established safety procedures, participate in safety training.
- Crisis management: respond promptly to crisis or emergency situations, apply crisis management protocols, collaborate with other international and local emergency management forces.
- Use of Technology: Use communication and monitoring devices such as GPS, radios, and other technological tools necessary to gather and transmit information.
- Analytical Skills: Analyze collected information to identify trends, potential risks, and opportunities to improve regional stability.

- Organize and conduct meetings: plan and conduct interviews and meetings with local people and institutional representatives, following a predetermined strategy and respecting assigned roles.
- Prepare interpreters: Inform and instruct interpreters on the specific details and objectives of each interview, meeting, or patrol.
- Work with multilingual interpreters: actively work with language interpreters who speak English, French, and German to ensure effective communication.
- Report Writing and Compliance: Write detailed reports on patrols and meetings, following specific guidelines in English.
- Communicating Critical Information: Provide regular updates to the team on the situation and relevant events in the Area of Interest (AOI).
- Shifts as House Duty Officer: Manage operational responsibilities during rotating shifts and act as first point of contact.
- Information Management Assistant: Assist the leadership team in the collection and storage of intelligence.
- Administrative Support to the Leadership Team: Assist the Team Leader and/or Team Commander with day-to-day administration and strategic planning.
- Weekly Operational Planning: Prepare weekly plans focusing on the strategic direction of the subteam and incoming information requests.
- Situational Analysis: Prepare reports for the LOT Coordination Center (LCC) on economic, political, social, and general security developments in the area of operations.
- Temporary Team Leadership: Acting in the absence of the Team Leader, assuming full operational and administrative responsibilities.
- Participate in utility projects: Work with the Warrant Officer (WO) to perform utility work around the LOT and surrounding areas.
- First aid training.
- Receive marksmanship and Rules of Engagement (ROE) instruction.

Videomaker / Filmmaker

- Pre-production management: logistical planning of shoots, including location scouting, casting and scheduling.
- Shooting Operations: Manage the shooting of feature films, documentaries and other formats, working with various types of cameras and equipment.
- Professional Editing: Proficiency in a variety of editing software, including Final Cut Pro, Adobe Premiere, Davinci Resolve and Sony SONAPS, with the ability to edit complex scenes and create smooth transitions.
- Audio Recording and Management: Ability to record high quality audio, synchronize it with video, and mix soundtracks.
- Collaborate with journalists: Work closely with journalists to develop narrative and content that is appropriate for the target audience.
- Producing content for live broadcasts: Experience setting up and managing live productions, especially for sports and news. Manage production and editing for live broadcast events, especially sports.
- Graphic design and animation: Create graphics and animations for titles and visual elements that enhance the narrative.
- External video resource management: Select and integrate third-party video content to enhance original production.
- Troubleshooting in Stressful Situations: Identify and quickly resolve technical and logistical problems during filming.

- Budget management: monitor production costs to ensure adherence to the allotted budget.
- Workflow optimization: Continuously improve production and post-production processes to increase efficiency.
- Adapt to different content formats: Create content for both online platforms and traditional broadcasters.
- Digital Archive Development and Management: Organize and maintain archives of metadata and digital resources to facilitate future access and management.
- Visual Composition: Develop a critical eye for scene composition and lighting.
- Team coordination: direct and coordinate the work of other professionals during production.
- Media literacy: Understand and apply legal regulations and standards related to production and broadcast.
- Language and Cultural Skills: Understand and incorporate relevant cultural elements, especially in productions intended for international audiences.
- Storytelling techniques applied to shooting and editing.

Self-Publishing and Personal Projects:

- Planning, research and writing of novels and short stories, employing advanced storytelling techniques.
- Self-editing and collaboration with professional editors to refine manuscripts, focusing on structure and style.
- Publication management and coordination with graphic designers and illustrators, format selection for print and digital publications, use of graphic software for cover design and internal layout.
- Management, branding and optimization of various social media accounts for marketing purposes. Creation and planning of platform-specific content and graphics using keywords and hashtags to maximize reach and engagement.
- Design and management of online advertising campaigns.
- Familiarity with AI platforms for generating creative promotional content.
- Development, management and optimization of websites and blogs.
- Creation and maintenance of editorial and multimedia content for consistent and professional communication.

Customer Assistant

- Ticket sales and management: Operating the box office, providing information about current movies and their times, managing reservations and cancellations, promoting any special offers or loyalty programs the theater may have.
- Food and beverage: Prepare and sell snacks, beverages, and other food items, manage inventory and replenishment, and keep the concession area clean.
- Room cleaning and maintenance: Ensure rooms are clean and tidy between showings, check the operation of seating and audio/visual equipment, report any breakdowns or maintenance problems.
- Customer service: provide excellent customer service, answer questions and resolve complaints, assist patrons with special needs, ensure a safe and enjoyable experience for all patrons.
- Emergency Management: Know and apply theater safety procedures, take action in the event of an emergency, and ensure the safety of patrons.

- **Events and Special Screenings Promotion:** Assist in the organization and promotion of special events, premieres or festivals hosted by the theatre.
- **Teamwork:** Work effectively with the rest of the staff to ensure the smooth and coordinated operation of the cinema, attend regular staff meetings and trainings.
- **Crowd Management:** Organize and manage queues at entrances, exits and retail outlets within the cinema, ensuring that the flow of patrons is efficient and in compliance with safety regulations.
- **Cashier Operations:** Manage financial transactions, create cash balances, issue receipts, and manage any financial discrepancies.
- **Inventory Management:** Monitor and reorder supplies such as food, beverages, and promotional materials, keeping track of deadlines and sales to minimize waste.
- **Effective Communication:** Use communication skills to inform and entertain customers, announce initiatives, upcoming movies and promotions through internal communication systems or over the microphone.
- **Stress Management:** Maintain a professional and calm demeanor during busy periods or when dealing with complex customer situations.

Informatic

- Install, configure, and maintain hardware and software, including computers, printers, repeaters, and mobile devices.
- Ensure the functionality and security of network connections, including Wi-Fi, LAN, and Internet connections.
- Install and maintain cash registers and payment terminals.
- Printer maintenance: Ensure proper operation of printers.
- On-site technical support: Provide immediate assistance to resolve technical problems.
- Monitoring and troubleshooting: Continuously monitor systems to identify and quickly resolve technical issues.

Truck Driver

- **Heavy vehicle operation:** safely operate various types of trucks, including those with cranes, tail lifts, and buckets.
- **Maneuvering Specialty Vehicles:** Ability to operate vehicles with special configurations, such as trucks with cranes behind the cab and trucks with tail lifts at the rear.
- **Goldhofer Flatbed Operation:** Proficiency in the use of flatbeds to transport heavy equipment, including proper load placement and safety.
- **Vehicle inspection and maintenance:** Perform pre-departure checks and basic maintenance on heavy equipment to ensure operability.
- **Navigation and Route Planning:** Use GPS and other navigation systems to plan the most efficient and safe routes.
- **Transportation Documentation Management:** Maintain order and up-to-dateness of documentation required for transportation of goods and equipment.
- **Heavy Loading and Unloading:** Operate lifting and loading mechanisms such as cranes and tailgates to safely move cargo.
- **Understand and comply with local and international laws** regarding the transportation of goods.
- **Emergency and Breakdown Response:** Ability to handle emergency situations, including basic vehicle breakdown repairs.

Personal Skills

Intercultural communication, situational analysis, ability to work independently and in a team, organization and method, adaptability and problem solving, quick and effective skill acquisition and research, versatility and flexibility, work ethic and discipline, transparent and clear communication.

Professional development

05.2024 – 06.2024	Corso Atelier TRI , SAG, Riazzino
10.2015 – 06.2016	Practical Filmmaking Certificate , MetFilm School, London (UK)
10.2008 – 06.2009	Certificate of Cinema & Television , International School of Cinema and Television, Milan (Italy)

Qualifying education

09.2001 – 07.2005	Federal Certificate of Proficiency (FAA) in Computer Science , SPAI, Locarno (CH)
09.1992 – 06.2001	Compulsory education , Losone (CH)

Languages

Italian	Native
English	C1
German	B2
French	B2
Spanish	B1

Computer skills

Word	Good
Excel	Good
PowerPoint	Good
E-Mail	Good
Adobe Premiere	Good
Final Cut Pro	Good
Davinci Resolve	Good
Capcut	Good
RunwayML	Good
ChatGPT/Gemini/Claude	Excellent
LLM Models	Excellent
Prompt Engineering	Excellent
Scrivener	Good
Metricool	Good
Google Ecosystem	Excellent
Apple Ecosystem	Good
Midjourney	Good
Leonardo AI	Good

Stable Diffusion	Good
Affinity Photo	Good
Affinity Publisher	Good
Photoshop	Good
Luminar Neo	Good
ElevenLABS	Excellent
Wix	Good
Canva	Good

Hobbies & Interests

Creative writing and storytelling, passionate about film, music and pop culture, travel and cultural exploration, fitness and exercise, concerts and live performances.

References

Upon request.